



## Library Board of Trustees Meeting

September 4, 2024

6:00 PM

Library Sunporch

### Minutes

**Present:** Darryl Uy (Chair), Mary Gallie (Vice Chair), Daniel Hudkins, Kathryn Majcher, Jessica Martin, Sally Martin, Donna Rice

**Absent:** Kim Swett

**Guest:** Wynter Giddings (Library Director)

Meeting called to order at 6:03 PM

1. Committee check-in and introductions to help welcome Wynter.
2. Approval of Minutes: The minutes of August 7, 2024 were approved as printed Donna moved, Katie seconded, approved unanimously
3. Leslie Hallock (Secretary) resigned from the board at the end of the summer, so Wynter will work with the Town Clerk to fill the vacant position on the board.
4. Review of Section 608 of Article VI Boards & Commissions 608.2(1) "responsibility of officers." Does Town Errors & Omissions Insurance (or something similar) protect board members.
5. Director's Report
  - Summer reading programs were very successful
  - Interlibrary loan service is back. Consideration being given to changing this service to something within the operating budget
    - The \$5,000 expense for inter-library loans is not currently a budgeted item, it has been paid from raised funds





- The annual fund raising letter raises from \$8,000 to \$10,000. The FCL and Fire Rescue are the only town departments permitted to do an annual solicitation
  - Friends of the Library can also fund raise separately as they are an independent 501(c)3 non-profit organization
  - A grant to install EV charger installation option is being pursued
  - An action plan has been added to the Strategic Plan
  - While no expansion to the library building footprint is being considered, funds are being sought to the existing space / organization reviewed.
  - Jane Hall trust fiscal report
  - Staff are exploring options for reducing landscaping expenses. Volunteer gardeners are being cultivated
6. General discussion of the terms and options of current library trusts
  7. Roles and responsibilities of board members were discussed. A question whether the board members were covered by the town's Errors & Omissions insurance or something similar was raised. Further research is required
  8. A motion was made by Dan seconded by Kathryn to approve disbursement of an additional \$1,000 from discretionary funds to provide further training opportunities for professional staff
  9. The meeting was adjourned by unanimous consent at 6:58 PM