

Freeport Community Library
10 Library Drive
Freeport, ME 04032

September 6, 2023
Library Sunporch
6:00 PM

Courtney Sparks – Library Director
Darryl Uy – Library Board Chairperson
Mary Gallie – Library Board Vice Chairperson
Katie Majcher – Library Board Secretary

FREEPORT COMMUNITY LIBRARY BOARD OF TRUSTEES – REGULAR MEETING

Present: Darryl Uy, Courtney Sparks, Donna Rice, Katie Majcher, Kim Swett, Mary Gallie
Absent: Jennifer Jeffrey, Sally Martin, Leslie Hallock
Resign since last meeting: Steve Thomas
Quorum exists

Meeting called to order at 6:07 pm.

A. Approval of June 2023 Minutes - approved

B. Director's Report

- Freeport Fire Prevention Open House 10/11; Donna Rice to represent Library Board.
- New Library Merchandise, bags & water bottles, to be put out soon
- Summer Reading program went very well:
 - Adult services program with 199 participants, a 126% increase over last year
 - Youth services program with 295 participants (46 teens), a 23% increase over last year
- Fiscal year review
 - It was a great year with increases in all services.
 - Fiscal year 22/23 compared to Fiscal Year 18/19 looks nearly identical except in-person programming due to attendance.
- Explore program begins with the goal of providing programming to meet a variety of interests for middle schoolers. This is a partnership with RSU5 Community Programs.
- New part-time employee has been hired and started.
- Town Manager search: town council chose finalists. Still on track for November start.

C. Open discussion

- Book sale; Sept. 21-24. Needs more volunteers.

- Meeting reminder; 3 or more library board members together for library business makes the meeting official and thus must be documented as such with the town.
- Will start putting together a patron survey regarding how building is utilized. This is important for moving forward with library project and architect. Kim Swett volunteered to start putting questions together and will bring it back to the board for discussion at next meeting.
- Discussed if the Strategic Plan needed revisiting and updating as it is to expire in 6/24. It was agreed that it would be made into a revisable document and revisited annually and revised as needed.
- Chairperson Uy asked board to think ahead and what we may want to accomplish as a board this year. This will be discussed at next meeting.

D. Adjourn @ 6:59pm

Next meeting: October 4, 2023