

Freeport Community Library
10 Library Drive
Freeport, ME 04032

November 7, 2022
Library Meeting Room
6:00 pm

Courtney Sparks – Library Director
Kim Swett – Library Board Chairperson
Mary Gallie – Library Board Vice Chairperson
Jennifer Jeffrey – Library Board Secretary

Present: Courtney Sparks, Kim Swett, Mary Gallie, Darryl Uy, Kathryn Majcher, Andrew McDonnell, Leslie Hallock

Excused: Sally Martin, Jennifer Jeffrey

Meeting called to order at 6:02 pm

A. Approval of the October 3, 2022 minutes – approved

B. Director's Report

- The library continues to be very busy. Courtney does not have the statistics yet but will email them shortly. The October door count number was greater than the high posted in February 2020 before the pandemic.
- Courtney has been working on developing collaborative community relationships within RSU 5, as well as a number of Freeport Not-for-Profit organizations. She is hoping to coordinate with the community organizations to create after-school teen programming. Friends of the Library will seek a grant from the Davis Foundation to support staffing and supplies for the after-school program. Courtney is hopeful the library will host programs 2 to 3 times per week.
- The library has established an island gazebo and cultivator garden to serve as a way station for monarch butterflies. The garden is supported by the Library fund and another single donor. Courtney noted that the Library is a pesticide free campus.
- The Library will participate in a shared borrowing system with other participating Minerva Libraries if the consortium decides to move forward. Under the system, Freeport library cards will be accepted by other participating libraries for in-person borrowing. There is no risk to the Library as billing policies are already in place.
- Courtney has updated the Code of Conduct for Librarians to anticipate potential First Amendment audits. The Code now clarifies that filming and recording will be permitted in the Library provided it does not interfere with Library programming or invade the personal privacy of patrons.

C. Library Aesthetics

- Chairs. Katie has not had an opportunity to research chair options for the Youth Services room. The Board allocated \$1,000 at the October meeting for the purchase of two chairs. Courtney presented a “moon” chair that is a sturdy, durable option that costs \$850 per chair. She indicated that she may request additional funding to cover two moon chairs.
- Sun porch paint. The sun porch is being painted in “Bali green.”
- Signage. Library staff are working on signage.

D. Library Upgrade/Expansion Project: Building Committee.

- A Library Board member is needed to participate on a committee to consider Library building proposals and to meet with the architect. The committee will be comprised of one or two staff members, one Town Council member, one patron, one Board member, and one person from RSU 5. Attendance at up to four meetings will be required. Leslie agreed to serve on the building committee.

E. Open discussion

- Courtney noted that, prior to the pandemic, the Board had a liaison with the Friends of the Library. She indicated that it might be valuable to reinstate the liaison as the Friends can fundraise and support library programming.
- Kim noted that the Library Board is still short one member and said that she will follow up with Christine Wolff regarding this opening.

Meeting adjourned at 6:50 pm.

Next meeting: December 5, 2022